



<https://www.thetagit.com/careers/director-of-project-management-1217/>

Director of Project Management 1217

Description

The purpose of the **Director, Project Management** role is to...

- Be accountable for the project management disciplines within the PMO
- Direct the work of others, and provides effective leadership to Senior Project Managers, Project Managers, and Project Leaders within the PMO team
- Be responsible for successful (within scope, budget and timeline) execution of projects managed and establishing standards and best practices for effective Project Management
- Apply the concepts of organizational health to develop and maintain a healthy, effective team
- Build strong relationships with other leaders in the organization and continuously expand their own knowledge of our business

Responsibilities

- Apply organizational health to create and maintain a productive team able to deliver on-time, value-add projects to the organization, while identifying lessons learned that will allow us to get work done faster
- Oversee the lifecycle stages of multiple projects, including evaluation and execution
- Provide applicable recommendations to improve processes and controls based on lessons learned
- Collaborate with Key Stakeholders to ensure project outcomes meet or exceed expectations in terms of scope, timeliness and quality
- Provide direction, leadership and mentoring to PMO staff members to include: assignment of work, performance reviews, and project status reviews
- Mentor the team on how to effectively push back on stakeholders when requirements of a project put us at risk of not delivering quality work, minimizing disruption and fallout by adapting their approach to the situation and personalities involved
- Ensure staff has resources, skill sets and tools necessary to accomplish team goals by continuously identifying process improvements and educational and training opportunities
- Establish measurable team and individual objectives that are aligned with Company goals
- Evolve PMO processes, tools, metrics, and policies ensuring they drive productivity, quality and business success
- Remain compliant with our policies, processes and legal guidelines

Qualifications

- Bachelor's Degree

Employment Type

Direct Hire

Job Location

Southfield, MI

Date posted

11/05/2019

- PMP Certified (Project Management Professional)
- 10+ years of relevant project management experience and significant experience at a senior level in a PMO Function
- 5+ years of people management
- Expert knowledge in project management, governance, and in leading change and innovation
- Passion for driving and implementing process improvement
- Solutions-oriented approach to solving complex problems and challenges
- Team player with strong interpersonal skills
- Adaptable and flexible in complex situations with ability to navigate through conflict with positive outcomes
- Experience with IT methodologies and processes (including Agile)
- Working knowledge of ServiceNow, Microsoft Project, Visio, Office and SharePoint
- Work onsite at the assigned work location

Preferred:

- Master's Degree
- Program management experience
- Experience in financial services sector (loan servicing or loan origination organizations)

Knowledge and Skills:

- Be able to multi-task and manage several different projects/priorities and deliver high quality outcomes under pressure
- Demonstrate exceptional project management skills, ability to intervene and manage troubled projects back onto course; provide leadership, coaching and assistance with roadblock removal and issue resolution
- Be able to understand and apply the concepts of project management, prioritization, resource management, and change management, and be able to teach these concepts to others
- Be able to develop and maintain productive working relationships with project sponsors and teams
- Develop subject matter expertise within the organization for project management knowledge areas and be able to work with Leadership to develop and update Project Management methodology and tools for the organization
- Strong communications skills (oral and written) for executive level communications and working with cross-functional teams
- Be able to lead project communication that provides visibility to status, performance, budgets, resources, and risks across the organization.